

Council President Bloom called the regular meeting of the Mine Hill Township Council to order at 7:30 pm and led those present in the Pledge of Allegiance.

OPEN PUBLIC MEETINGS NOTICE

Mr. Bloom announced that adequate notice for this meeting had been given as required by law.

ROLL CALL: Present – Mr. Bloom; Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman; Mr. Willis
Absent – None
Also Present – Mr. Parisi, Township Attorney; Mr. Sterbenz, Township Engineer;
Mrs. Macchia, Municipal Clerk
Public Present – 17

PRESENTATIONS

Festival of Lights

Members of the Community Committee presented Festival of Lights Awards to Residents.

Stormwater Permit Training

Township Engineer Paul Sterbenz conducted mandated training for the Township Council. As part of his introduction he updated the Council on the five sidewalk projects and one sewer project currently in progress with assistance from his firm.

APPROVAL OF MINUTES

The minutes of December 3, 2015, and December 9, 2015, were tabled until January.

COMMUNICATIONS & PETITIONS

The following items of correspondence were noted:

- a. Tricia Nikeil, Municipal Division re: Rockaway Shared Court

CONSIDERATION & APPROVAL OF VOUCHERS

Bills List

A motion was made by Ms. Kanzenbach and seconded by Mr. Pepperman to approve the bills list as presented. The roll was called, and the bills were approved by the following vote:

Ayes: Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman; Mr. Willis; Mr. Bloom

Nays: none

Absent: none

Abstentions: none

PUBLIC HEARING ON ORDINANCES PREVIOUSLY INTRODUCED

Ordinance 28-15 Amendment to Solicitor Permit Ordinance

Mr. Bloom opened the public hearing on the ordinance. Seeing no discussion, the public hearing was closed.

The process for implementation of the ordinance was discussed.

A motion was made by Mr. Coranato and seconded by Ms. Kanzenbach to adopt the ordinance. The roll was called, and the ordinance was adopted by the following vote:

Ayes: Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman; Mr. Willis; Mr. Bloom

Nays: none

Absent: none

Abstentions: none

BE IT ORDAINED, by the Township Council of the Township of Mine Hill, in the County of Morris, and State of New Jersey, as follows:

SECTION 1. Chapter 380 (new codification) of the Revised General Ordinances of the Township of Mine Hill, entitled “Peddling and Soliciting”, is hereby re-titled “Do Not Solicit List” and amended to read, in its entirety, as follows:

Chapter 380
Do Not Solicit List

380-1 Definitions

PERSON – An individual, organization, firm, partnership, corporation, company, association, church, religious denomination, society, class, league or other entity or group.

SOLICIT and SOLICITATION – Offering goods or services for sale, or making sales and delivering articles door to door to purchasers; or the request, directly or indirectly, for money, property, financial assistance, or other things of value, including for a charitable and philanthropic purpose. Any person taking a poll or a survey from house to house or on the streets or distributing advertisements or handbills is included. The word "solicitor" shall not include salespersons calling on retail merchants. Solicitation shall be deemed to be complete when made, whether or not the person making the same receives any contribution.

380-2 Registration Required

It shall be unlawful to solicit within the Township of Mine Hill without first registering with the Township Clerk on a form to be provided by the Township Clerk which shall indicate the identification of the individual or individuals soliciting, the planned date or dates, time, and place where the solicitation will occur. A copy of the "Do Not Solicit List" shall be provided to every person registering with the Township Clerk.

380-3 Inclusion of Property on the "Do Not Solicit List"

Any person who owns or rents property within the Township may register such property to be included on the "Do Not Solicit" List by registering through the Township Clerk's office.

380-4 Maintenance of List.

Maintenance of the "Do Not Solicit" List shall be as follows:

- A. The "Do Not Solicit" List shall be maintained by the Township Clerk. The list shall be available through the official Township website.
- B. The "Do Not Solicit" List shall consist solely of property addresses and shall include no further identifying information concerning the ownership of each property.
- C. The Tax Assessor shall notify the Township Clerk of any change in ownership of property within the Township. The Township Clerk shall remove from the "Do Not Solicit" List any property which has changed ownership.
- D. Other than by sale of property, a property, once listed, may only be removed from the list by submitting a written request to the Township Clerk.

380-5 Duties of the Township Clerk

The Township Clerk's office shall:

- A. Post a copy of the "Do Not Solicit" List on the official Township website.
- B. Provide a copy of the "Do Not Solicit" List to any person notifying the Township Clerk's office pursuant to this Chapter of his/her intention to engage in soliciting within the Township. The failure of the Township Clerk to provide the "Do Not Solicit" List to such person or the failure of such person to have received a copy of the "Do Not Solicit" List from the Township Clerk shall not provide a defense to the requirement of having in his/her possession a copy of the updated "Do Not Solicit" list.

380-6 Solicitation Prohibited

It shall be unlawful to solicit at any property listed on the "Do Not Solicit" List.

380-7 Exception to Prohibition

The prohibition in this article shall not apply to an individual visiting a property where the owner or occupant of such property has directly or implicitly indicated to the solicitor through prior interaction, that his/her visit would be welcomed. The burden of persuasion shall be on the person claiming this exemption.

SECTION 2. This Ordinance may be renumbered for codification purposes.

SECTION 3. All Ordinances of the Township of Mine Hill which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

SECTION 4. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance.

SECTION 5. This Ordinance shall take effect as required by law.

ADMINISTRATIVE AGENDA

Mr. Morris provided the following report via email, which Mr. Bloom read into the record:

1. Phase 2 of the Randolph Avenue sidewalk has started. The section between Bassett Lane and Dolores place should be completed by Wednesday evening December 30th. I was able to persuade the contractor to use sod for lawn restoration instead of dirt seed and straw which would have left a muddy mess for residents all winter.
2. Our new shared court with Rockaway Township will be starting on February 1st 2016. As part of our transition my hair will hold one or two days of Municipal Court in either Boonton or kennel on in January just to keep our docket moving. We will pay the expense for two days of court but will still save money that month
3. We have begun the process of placing our sewer meters in their various locations. We expect that to be done within a few weeks without much complication.
4. Working with Caitlin and Greg we ended our year in a positive note from a budget perspective. We are obviously in the black and expecting a very stable budget cycle for 2016.
5. I have asked congressman lances office to investigate why mine Hill is no longer eligible for HUD funds. I've at the Washington DC office to contact HUD and investigate what the situation is.
6. Northeast water will begin a analysis of our water system listening for leaks starting December 28th and concluding in early January to see if we have any to see if we have any leaks anywhere. If any leaks are found we will begin working on them immediately.
7. Merry Christmas and Happy New Year everyone!

REPORTS OF COUNCIL LIAISONS

Recreation/Community Committee

It was noted that Breakfast with Santa is 12/19 and Santa riding around town is 12/20.

Board of Education

Ms. Kanzenbach provided the following report, which Mr. Coranato read into the record:

- A. Lerch, Vinci & Higgins LLC - auditors. Finances are in good condition. Plan in place to address minor recommendations. School share of public employees Net pension liability is 1 million. footnote on audit 11.3 million owed in annuity, school not liable for this amount.
- B. Karen Brusseo accepted board seat.
- C. Carolina Rodriguez accepted Business admin position to start on Feb 16. Melissa Simmons leaving January 15. They will look to get someone in to cover for the month because BA has to sign all the checks.
- D. "No Child left behind" is replaced with "Every Student Succeeds". Less federal intervention also less standard testing. Park results will be shared later. Don't know any information yet on how federal funding will be impacted.
- E. NJ office of emergence and preparedness - surprise test. The group were impressed with results of test. They had Lee enter the wrong code for all clear and most teachers realized. Melissa had gotten 3M film on the windows and doors. The film will slow down bullets and you can't see in - group very impressed that we had it on all the doors and windows. They had a few recommendations to keep children safe. Lee will review when the get the booklet.
- F. Mine Hill/Wharton Rotary gave money to buy Snake Plants for the Green initiative. Each room has a Snake Plant.
- G. filled out application for Sustainable NJ. They have a Mine Hill College student studying engineering to help with the requirements.
- H. Replacing all toilets and urinal flush valves for \$13,000. Money will be withdrawn from the Maintenance reserve.

Fire & First Aid

Mr. Pepperman thanked all first responders for a good year.

Police

The open house of the new headquarters was (finally) held. DWI patrol is being run until 1/6. 8 arrests and 110 tickets were logged in the month of November.

Open Space Committee

Mr. Bloom noted that there is approximately \$20,000 left in the trail grant, and discussions have been held regarding the best use of the funds. He noted that a number of hunting stands were found in the woods; they were removed and the hunters were advised not to hunt there.

Planning Board

Mr. Willis reported that the last meeting was short, dealing with housekeeping matters.

OPEN TO THE PUBLIC

Robert Guidi of Fairview Avenue discussed the use of shotguns by hunters in areas where it is unsafe due to proximity to homes. He recommends passage of an ordinance prohibiting the discharge of firearms within the town limits, which is a legal option according to Fish & Game. Mr. Bloom responded that the Township will research the matter for future discussion.

INTRODUCTION OF ORDINANCES

None.

CONSENT RESOLUTIONS

A motion was made by Ms. Kanzenbach and seconded by Mr. Coranato to approve the consent agenda. The roll was called, and the resolution was approved by the following vote:

- Ayes: Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman; Mr. Willis; Mr. Bloom
- Nays: none
- Absent: none
- Abstentions: none

Resolution 149-15 Redemption of Third Party Lien – Block 903 Lot 8

WHEREAS, Tax Sale Certificate #2014-007, was sold to Ridgeback Ventures LLC on September 5, 2014 on Block 903, Lot 8 known as 238 Route 46; and

WHEREAS, the amount required to redeem was received by the Tax Collector on the aforementioned property.

NOW, THEREFORE, BE IT RESOLVED, BY THE Township Council of the Township of Mine Hill in the County of Morris, and State of New Jersey, that the Treasurer shall refund \$20,851.35 to Ridgeback Ventures LLC. This includes the redemption amount of \$18,751.35 and the return of premium paid at time of sale in the amount of \$2,100.00

Total \$20,851.35

Ridgeback Ventures LLC
P O Box 503
Mount Freedom, NJ 07970

NON-CONSENT RESOLUTIONS

Resolution 150-15 Transfer of Appropriations

A motion was made by Ms. Kanzenbach and seconded by Mr. Pepperman to approve the resolution. The roll was called, and the resolution was approved by the following vote:

- Ayes: Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman; Mr. Willis; Mr. Bloom
- Nays: none
- Absent: none
- Abstentions: none

WHEREAS, under the provisions of the Local Budget Law, certain transfers are allowable in the 2015 Budget, if it shall become necessary to expend an amount in excess of the respective sums appropriated therefore; and there shall be excess in one or more appropriations; and

WHEREAS, certain charges to be incurred or salaries and wages that must be paid as designated by the credits herein shown and affected in the appropriations reflected are to be paid before the end of the 2015 budget year,

NOW THEREFORE, BE IT RESOLVED by the Township Council of the Township of Mine Hill, in the County of Morris and State of New Jersey, that, as authorized by N.J.S.A. 40A:4-58, the CFO is hereby authorized and directed to make the following transfers:

From:		
Account No.	Description	Amount
10510050	Admin – IT Infrastructure	6,000.00
10513010	Finance Administration: Salaries & Wages	6,000.10
10513020	Finance Administration: Other Expenses	3,113.18
10514520	Tax Collector: Other Expenses	7,016.67
10515020	Tax Assessment: Other Expenses	656.43
10518010	Planning Board: Salaries & Wages	1.00
10519410	Plumbing Sub-Code Official: Salaries & Wages	2,417.69
10519510	Construction Official: Salaries & Wages	7,990.72
10519520	Construction Official: Other Expenses	1,678.83
10519710	Electrical Official: Salaries & Wages	.10
10519910	Smoke Detector Inspector: Salaries & Wages	17,000.00
10520020	Zoning Officer: Other Expenses	57.50
10521520	Workers Compensation	5,179.00
10522020	Employee Group Insurance	42,583.22
10524020	Police Department: Other Expenses	86.00
10525210	Emergency Management: Salaries & Wages	2,409.62
10525220	Emergency Management: Other Expenses	400.00
10525520	Aid to Volunteer Fire Department	5,582.08
10526020	Contribution to First Aid Organization	3,902.32
10526510	Uniform Fire Safety Official: Salaries & Wages	38.43
10527010	Transportation: Salaries & Wages	867.52
10527020	Transportation: Other Expenses	500.00
10533120	Mandated Inoculations Hepitis B	100.00
10533320	NJ Public Employees OSHA	100.00
10534020	Animal Control: Other Expenses	325.00
10535020	Community Programs – OE	1,096.27
10537020	Recreation: Other Expenses	7,948.01
10537510	Recreation: Beach Salaries & Wages	10,694.56
10539020	Aid to Library	2,500.00
10541520	Accumulated Leave Compensation	10,000.00
10543020	Electricity	6,645.44
10544020	Telephone	926.85
10544620	Gasoline	8,577.14
10544720	Heating Fuel	1,357.32
10544820	Sewer Charges	88.00
10544920	Water	1,525.92
10547220	Social Security	8,000.00
10671020	Interlocal Agreement: Police	9,152.00
	TOTAL	182,516.92
60510020	Water: Other Expenses	86,000.00
62510020	Sewer: Other Expenses	6,000.00
64A020	Special District: Salaries & Wages	3,025.00
To:		
Account No.	Description	Amount
10510010	General Admin: Salaries & Wages	5,045.36
10510020	General Admin: Other Expenses	8,851.58
10510530	Human Resources: Salaries & Wages	304.52
10510040	Admin – IT Communications: Other Expenses	1,737.50
10511020	Mayor & Council: Other Expenses	1,426.78
10512010	Municipal Clerk: Salaries & Wages	2,113.47

MINUTES OF THE MINE HILL TOWNSHIP COUNCIL
REGULAR MEETING – December 17, 2015

10512020	Municipal Clerk: Other Expenses	7,149.48
10514510	Tax Collector: Salaries & Wages	411.11
10515010	Tax Assessment: Salaries & Wages	.08
10515520	Legal: Other Expenses	4,419.40
10516520	Engineering: Other Expenses	14,840.68
10518020	Planning Board: Other Expenses	4,142.39
10519810	Fire Sub-Code Official: Salaries & Wages	3,079.98
10520010	Zoning Officer: Salaries & Wages	2,423.24
10522520	Unemployment Insurance	154.45
10524010	Police Department: Salaries & Wages	2,114.34
10526520	Uniform Fire Safety Official: Other Expenses	1,071.27
10529010	Public Works: Salaries & Wages	4,838.41
10529020	Public Works: Other Expenses	86,300.00
10537520	Recreation Beach: Other Expenses	8,518.14
10542020	Celebration of Public Events: Other Expenses	10,488.75
10543520	Street Lighting	2,480.60
10547520	PERS	4,278.08
10671027	Shared Services: Radio Dispatch	6,327.31
	TOTAL	182,516.92
60510010	Water: Salaries & Wages	86,000.00
62510010	Sewer: Salaries & Wages	6,000.00
64A020	Special District: Legal	2,750.00
64A050	Special District: Other Expenses	275.00

Resolution 151-15 Release of Escrow Account

A motion was made by Ms. Kanzenbach and seconded by Mr. Pepperman to approve the resolution. The roll was called, and the resolution was approved by the following vote:

Ayes: Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman; Mr. Bloom
 Nays: none
 Absent: none
 Abstentions: Mr. Willis

WHEREAS, certain escrow deposits have been posted with the Township of Mine Hill to secure the payment of professional review fees in conjunction with Board applications; and

WHEREAS, the Planning Board Secretary has verified that all the professional services related to certain applications have been billed and paid and that there remains a balance in the escrow account to be released.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Mine Hill, County of Morris and State of New Jersey, as follows:

1. That the following escrow balances shall be released:

LOCATION	AMOUNT	RETURN TO
224 Route 46	\$893.41	Mr. Martinelli (account # 711285).

2. This Resolution shall take effect immediately.

NEW & OLD BUSINESS

None at this time.

OPEN TO THE PUBLIC

None at this time.

CLOSED SESSION

MINUTES OF THE MINE HILL TOWNSHIP COUNCIL
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7-2015-12-17

None.

ADJOURNMENT

There being no further business, a motion was made by Ms. Kanzenbach and seconded by Mr. Pepperman to adjourn the meeting at 8:43 PM. The motion was approved by a voice vote.

Respectfully Submitted,

Amanda G. Macchia, RMC
Mine Hill Municipal Clerk

Approved on this _____ day of _____, 20____

Council President