Council President Fred Willis called the regular meeting of the Mine Hill Township Council to order at 7:30 pm and led those present in the Pledge of Allegiance.

OPEN PUBLIC MEETINGS NOTICE

Mr. Willis announced that adequate notice for this meeting had been given as required by law.

ROLL CALL: Present –	Mr. Bloom; Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman; Mr. Willis
Absent –	none
Also Present –	Mr. Morris, Mayor; Mr. Oostdyk, Township Attorney; Ms. Macchia,
	Township Clerk
Public Present	5

Public Present – 5

APPROVAL OF MINUTES

A motion was made by Mr. Bloom and seconded by Ms. Kanzenbach to approve the minutes of November 14, 2013, as presented. The roll was called, and the minutes were approved by the following vote:

Mr. Bloom; Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman; Mr. Willis Ayes: Nays: none Absent: none Abstentions: none

COMMUNICATIONS & PETITIONS

Mr. Willis noted the following items of correspondence:

- a. Resident Rich Norton re: Mayor's Newsletter
- b. MCEDC re: Invitation to Work Session 12/10/2013
- c. Morris County Planning re: Request for Resolution
- i. The resolution requested will be added to the agenda for 12/19/2014
- d. MCMUA re: Rate Amendment

PUBLIC HEARING ON ORDINANCES PREVIOUSLY INTRODUCED

It is noted that Ordinances 13-13 and 14-13 would be tabled until the next meeting on December 19, 2014.

CONSIDERATION & APPROVAL OF VOUCHERS

Bills List

Following brief discussion, a motion was made by Mr. Bloom and seconded by Ms. Kanzenbach to approve the bills list as presented. Seeing no discussion, the motion was approved by the following vote:

Ayes: Mr. Bloom; Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman; Mr. Willis Nays: none Absent: none Abstentions: none

ADMINISTRATIVE AGENDA

Mr. Morris reported that repairs on Xenia Court would begin soon. He met with NJ DEP in an effort to find financial assistance for these repairs.

Mr. Morris also reported that a meeting is scheduled in January with Morris County Wastewater Management to begin preparing plans for sewer expansion.

REPORTS OF COUNCIL LIAISONS

Recreation Committee

It was noted that the Soup Sampler and Breakfast with Santa are schedule for this weekend. Basketball games will be starting in January.

Board of Education

No report.

Fire & First Aid

Edna Deacon announced that the First Aid Squad received an award for safe driving. They answered 33 calls in November, 335 year to date.

Mr. Pepperman reported that the Fire Department would be supplying the bon fire for the Soup Sampler, and that they are currently in the process of discussing their budget needs for next year.

MINUTES OF THE MINE HILL TOWNSHIP COUNCIL REGULAR MEETING – December 5, 2013

Police

Mr. Pepperman reported that the Department is considering two new hires, one of whom lives in Mine Hill.

Rockaway River Watershed

No report.

Open Space Committee No report.

Community Committee

Mr. Morris reported that the Community Committee is assisting with the Soup Sampler and is sponsoring Santa's Mailbox between the front doors of Town Hall.

Planning Board

Mr. Willis reported that Planning Board is still hearing variances.

OPEN TO THE PUBLIC

None at this time.

INTRODUCTION OF ORDINANCES

None.

CONSENT RESOLUTIONS

A motion was made by Mr. Pepperman and seconded by Ms. Kanzenbach to approve the consent resolutions. The roll was called and the consent agenda was approved by the following vote:

Ayes:Mr. Bloom; Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman; Mr. WillisNays:noneAbsent:noneAbstentions:none

Resolution 153-13 Authorizing Redemption of a Third Party Tax Lien – Block 403, Lot 5

WHEREAS, Tax Sale Certificate #2013-002, was sold to FWDSL & Associates on October 24, 2013 on Block 403, Lot 5 known as 17 S. First Avenue; and

WHEREAS, the amount required to redeem was received by the Tax Collector on the aforementioned property.

NOW, THEREFORE, BE IT RESOLVED, BY THE Township Council of the Township of Mine Hill in the County of Morris, and State of New Jersey, that the Treasurer shall refund \$1,331.46 to FWDSL & Associates. This amount includes the redemption amount of \$431.46 and the return of the premium paid at the time of sale in the amount of \$900.00

Total \$1,331.46

FWDSL & Associates 5 Cold Hill Rd. So. #11 Mendham, NJ 07945

Resolution 153-13 Authorizing Redemption of a Third Party Tax Lien – Block 1802, Lot 1, C0605 WHEREAS, Tax Sale Certificate #2013-027, was sold to US Bank Cust for BV001 Trust on October 24, 2013 on Block 1802, Lot 1, C0605 known as 400-39 E. Ranoldph Ave.; and

WHEREAS, the amount required to redeem was received by the Tax Collector on the aforementioned property.

NOW, THEREFORE, BE IT RESOLVED, BY THE Township Council of the Township of Mine Hill in the County of Morris, and State of New Jersey, that the Treasurer shall refund \$3,9879.91 to US Bank Cust for BV001 Trust. This amount includes the redemption amount of \$1,487.91 and the return of the premium paid at the time of sale in the amount of \$2,500.00

Total \$3,987.91

US Bank Cust for BV001 Trust 50th S 16th St, Ste 1950 Philadelphia, PA 19102-2513

MINUTES OF THE MINE HILL TOWNSHIP COUNCIL REGULAR MEETING – December 5, 2013

NON-CONSENT RESOLUTIONS

Resolution 155-13 Accepting New Members of the Mine Hill Township Fire Department

A motion was made by Mr. Pepperman and seconded by Mr. Coranato to approve this resolution. Seeing no discussion, the roll was called, and the resolution was approved by the following vote:

Ayes:Mr. Bloom; Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman; Mr. WillisNays:noneAbsent:noneAbstentions:none

BE IT RESOLVED by the Township Council of the Township of Mine Hill in the County of Morris and State of New Jersey that the Township Council accepts the following new members of the Mine Hill Township Fire Department:

Justin M. Hedderich

Resolution 156-13 Appointing David Mannherz to the Position of Building Inspector and Fire Inspector/Subcode Official

A motion was made by Mr. Coranato, and seconded by Ms. Kanzenbach to approve this resolution. Seeing no discussion, the roll was called, and the resolution was approved by the following vote:

Ayes:	Mr. Bloom; Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman; Mr. Willis
Nays:	none
Absent:	none
Abstentions:	none

WHEREAS, the position of building inspector and fire inspector/sub-code official is currently vacant due to the resignation of the prior Township official; and

WHEREAS, Mayor Morris has appointed David Mannherz to fill said position; and

WHEREAS, the Township Council acknowledges the Mayor's appointment of Mr. Mannherz and wishes to establish his salary within the parameters of the Township's Salary Ordinance.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Mine Hill, in the County of Morris and State of New Jersey, as follows:

1. The Township Council acknowledges the appointment of David Mannherz as building inspector and fire inspector/sub-code official effective November 21, 2013.

2. The annual salary for this position shall be \$10,000.00, prorated for the balance of this calendar year. Mr. Mannherz shall be paid biweekly in accordance with the Township's Employee Manual.

3. This Resolution shall take effect immediately.

Resolution 157-13 Authorizing the Waiver of Construction Code Fees

A motion was made by Mr. Bloom and seconded by Ms. Kanzenbach to approve this resolution. Seeing no discussion, the roll was called, and the resolution was approved by the following vote:

Ayes:	Mr. Bloom; Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman; Mr. Willis
Nays:	none
Absent:	none
Abstentions:	none

WHEREAS, Lot 31 LLC and Lot 201/29.01, LLC are the owners of property located at 105-107 Iron Mountain Road; and

WHEREAS, the Township requested that the property owners construct a sound wall to benefit the neighborhood surrounding the Industrial Park; and

WHEREAS, the Owner and a business known as ReCommunity Recycling are paying for this sound wall and the Township is incurring no expense; and

WHEREAS, they have requested that the Township waive the local portion of the construction fees which would be due in consideration of their agreement to complete the improvements sought by the Township; and

WHEREAS, the Township Council finds that the public benefits from this project justify the waiver of fees due the Township.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Mine Hill, in the County of Morris and State of New Jersey, as follows:

1. The Township Council authorizes the waive of the local portion of construction code fees in the amount of \$610.00. for the construction of a sound barrier wall on 105-107 Iron Mountain Road together with any such additional construction code fees generated by this project. The DCA fee of \$43.00 shall be paid by the property owners together with any additional DCA fees generated by this project.

2. This Resolution shall take effect immediately and shall be forwarded to the Construction Department.

Resolution 158-13 Emergency Appropriations

A motion was made by Mr. Coranato and seconded by Mr. Bloom to approve this resolution. Seeing no discussion, the roll was called, and the resolution was approved by the following vote:

Ayes:	Mr. Bloom; Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman; Mr. Willis
Nays:	none
Absent:	none
Abstentions:	none

Whereas, under the provisions of the Local Budget Law, certain transfers are allowable in the 2013 Budget, if it shall become necessary to expend an amount in excess o respective sums appropriated therefore; and there shall be an excess in one or m appropriations; and ess of the

Whereas, certain charges to be incurred or salaries and wages that must be paid as designated by the credits herein shown and affected in the appropriations reflected are to be paid before the end of the 2013 budget year

NOW, THEREFORE BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MINE HILL that the Chief Financial Officer be authorized to make the follo so that the above mentioned bills and salaries may be paid in the 2013 budget ye

Account Name	Account #	From	То	Account Name	Account #	From	То
				Recreation Beach - s/w	10537510		405.05
General Administration - s/w	10510010	21,000.00		Recreation Beach - o/e	10537520		405.05
Admin – IT Communications – o/e	10510040	2.275.00		Aid to Library	10537520		
Admin – IT Infrastructure – o/e	10510050	6.000.00		Electricity	10543020		7.00
Mayor & Council – o/e	10511020	0,000.00	2,000.00		10534520	0.000.00	2,500.00
Municipal Clerk – s/w	10512010		3.000.00	Street Lighting		8,000.00	
Finance Administration – s/w	10513010	3,000.00	3,000.00	Telephone	10544020	500.00	
Finance Administration o/e	10513020	3,000.00	10,000.00	Gasoline	10544620	6,000.00	
Tax Collection - s/w	10514510		5,000.00	Heating Fuel	10544720	2,000.00	
				Social Security	10547220	4,995.54	
Tax Collection - o/e	10514520		1,000.00	Contribution to PERS	10547120		42.71
Tax Assessment - s/w	10515010		200.00	Interlocal Munc Svc AGreemt – Police	10671020	4,226.24	
Tax Assessment - o/e	10515020		2,000.00	Shared Services – Morris Cty Radio Dispatch	10671027		4,226.24
Planning Board – s/w	10518010	700.00		Total		96,872.64	96,872.64
Planning Board – o/e	10518020		1,000.00				and the second se
Construction Official – o/e	10519520		10,000.00	Sewer Operating			
Building Sub Code Official – s/w	10519610	9,000.00		Sewer -s/w	62510010	9.334.83	
Electrical Official – s/w	10519710		1,500.00	Sewer -o/e	62510020	-,	10,663.50
Fire SUb Code Official – s/w	10519810	2,000.00		Statutory - Cont to OASI	62547220	1,328.67	
Zoning Officer – s/w	10520010	3,000.00		Total		10,663.50	10,663.50
Liability Insurance	10521020		5,259.96	, ota		10,000,000	10,000.00
Workers Compensation Insurance	10521520		8,186.87				
Employee Group Insurance	10522020	16,175.86					
Uniform Fire Safety Official - s/w	10526510		2,000.00				
Transportation - s/w	10527010		2,500.00				
Transportation - o/e	10527020	500.00					
Dept of Public Works - s/w	10529010		20,000.00				
Dept of Public Works - o/e	10529020		15,000.00				
Solid Waste Collection - s/w	10530010	1,500.00					
Director Community Programs – s/w	10535010	.,	1,000.00				
Community Programs – o/e	10535020	1,000.00	.,				
Becreation - o/e	10537020	5,000,00					

Resolution 159-13 Transfer of Appropriations

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A motion was made by Mr. Bloom and seconded by Ms. Kanzenbach to approve this resolution. Seeing no discussion, the roll was called, and the resolution was approved by the following vote:

Ayes:	Mr. Bloom; Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman; Mr. Willis
Nays:	none
Absent:	none
Abstentions:	none

Whereas, an emergency has arisen with respect to the Sewer Operating Fund – operating expenses and, no adequate provision was made in the 2013 budget for the aforesaid purpose, and NJS 40A:4–46 provides for the creation of an emergency appropriation for the purpose above, and

Whereas, an unantcipated increase in the fees charged for the sewer processing processing and treatment services was not known at the time of the budget adoption, and

Whereas, the total amount of the emergency appropriations created, including the appropriation to be created bythis resolution is \$ 10,500.00 and three (3) percent of the total operating appropriations in the budget for 2013 is \$ 171,500.00 and

Whereas, the foregoing appropriation together with prior appropriations exce three (3) percent of the total operating appropriations in the budget for 2013, ons exceeds NOW, THEREFORE BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MINE HILL that in accordance with NJS 40A:4–49, petition be m to the Director of the Division of Local Government Services for permission to exceed the statutory limitation of 3 pecent for the creation of an appropriation for the purpose set forth in the preamble in accordance with the following:

- 1. An emergency appropriation is here by made for the Sewer Operating Fund other expenses n the amount of \$ 10,500.00
- That said emergency appropriation shall be provided for in fu 2014 budget within CAPS, pursuant to NJS 40A:4-53.3c(1) d for in full in the
- That the statement required by the Local Finance Board has been filed with the Clerk and a copy transmitted to the Director of the Division of Local Government Services
- 4. That two (2) certified copies of this resolution be filed with the Director of the Div vision of Local Government Services

MINUTES OF THE MINE HILL TOWNSHIP COUNCIL REGULAR MEETING – December 5, 2013

Resolution 160-13 Zoning Enforcement Billing

A motion was made by Ms. Kanzenbach and seconded by Mr. Bloom to approve this resolution. Seeing no discussion, the roll was called, and the resolution was approved by the following vote:

Ayes:Mr. Bloom; Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman; Mr. WillisNays:noneAbsent:noneAbstentions:none

WHEREAS, the Township of Mine Hill has set forth various Zoning Ordinances to maintain the public health and land beauty; and

WHEREAS, some homeowners fail to comply with these ordinances, making it necessary for the Department of Public Works (DPW) step in and perform the task for non-compliant property owners; and

WHEREAS, the homeowner has been repeatedly informed by the Zoning Officer of the fees incurred for the DPW to become involved in the cleanup and billing has been sent out.

THEREFORE, BE IT RESOLVED by the Mine Hill Township Council, County of Morris, and State of New Jersey, that the Tax Collector post uncollected fees as past 30 days and add them to the tax records of affected parcels.

NEW & OLD BUSINESS

Mr. Bloom noted that he and Ms. Macchia attended a webinar about an application called Public Stuff. He will be inviting their representative to make a presentation to Council in January.

Mr. Coranato noted that he would like to consider an ordinance banning smoking on publicly owned property.

OPEN TO THE PUBLIC AND COUNCIL COMMENTS

John Paschal, Thomastown Road

Mr. Paschal inquired further about the new building inspector. Mr. Morris responded that the new appointee holds all the licenses necessary to handle building inspections in town, including the special licenses needed to deal with the type of risks involved in the industrial park.

CLOSED SESSION

None.

ADJOURNMENT

There being no further business, a motion was made by Ms. Kanzenbach and seconded by Mr. Pepperman to adjourn the meeting at 8:25 PM. The motion was approved by a voice vote.

Respectfully Submitted,

Amanda G. Macchia, RMC Mine Hill Municipal Clerk

Approved on this _____ day of _____, 20____

Council President