MINUTES OF THE MINE HILL TOWNSHIP COUNCIL REGULAR MEETING – December 12, 2012

Township Council President Kristine Kanzenbach called the regular meeting of the Mine Hill Township Council to order at 8:00 pm.

OPEN PUBLIC MEETINGS NOTICE

Ms. Kanzenbach announced that adequate notice for this meeting had been given as required by law.

ROLL CALL: Present –	Mr. Bloom; Ms. Kanzenbach; Mr. Willis
Absent –	Mr. Coranato; Mr. Pepperman
Also Present –	Mr. Morris, Mayor; Mr. Bucco, Township Attorney; Mr. Thompson,
	Township Administrator
Public Present –	. 0

RESOLUTIONS AND MOTIONS

Resolution 130-12 Approving Agreement with Risk Manager

A motion was made by Mr. Bloom and seconded by Mr. Willis to approve the resolution. Seeing no discussion, the motion was approved by the following vote:

Ayes: Mr. Bloom; Mr. Willis; Ms. Kanzenbach Nays: Mr. Coranato; Mr. Pepperman Absent: none Abstentions: none

WHEREAS, there exists a need for professional risk management consulting services in the Township of Mine Hill; and

WHEREAS, said services are of such a specialized and qualitative nature that it renders competitive bidding impractical; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., particularly N.J.S.A. 40A:11-5(1)(m) specifically provides that insurance, including insurance consultant services, is not subject to the requirements of public bidding; and

WHEREAS, the Township of Mine Hill wishes to appoint Fairview Insurance Agency Associates, Inc. as the Township's Risk Management Consultant; and

WHEREAS, the amount of the Risk Management Consultant's contract is six percent (6%) of the annual assessment imposed on the Township by the Joint Insurance Fund (JIF), plus any brokerage commissions paid by insurance companies on policies authorized by the Township which are outside the JIF; and

WHEREAS, the Chief Financial Officer of the Township of Mine Hill has certified as to the availability of funds for this purpose.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Mine Hill, in the County of Morris, and State of New Jersey, as follows:

1. The Mayor and Township Clerk are hereby authorized and directed to execute a contract with Fairview Insurance Agency Associates, Inc., for professional risk management consulting services, which contract is on file in the Office of the Township Clerk.

2. This contract is awarded without competitive bidding in accordance with the specific exemption for such services found in N.J.S.A. 40A:11-5(1)(m) of the Local Public Contracts Law, and because the services to be provided are extremely specialized in nature and require a degree of expertise, training and experience in the insurance industry. Additionally, the services to be provided are by their nature qualitative, and thus not susceptible of being described by written specifications.

3. A notice of this action shall be printed once in the Township's official newspaper according to law.

OPEN TO THE PUBLIC AND COUNCIL COMMENTS

None at this time.

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ADJOURNMENT

There being no further business, a motion was made by Mr. Bloom and seconded by Mr. Willis to adjourn the meeting at 8:02 PM. The motion was approved by a voice vote.

Respectfully Submitted,

Amanda G. Macchia, RMC Mine Hill Municipal Clerk

Approved on this _____ day of _____, 20____

Council President