

Council President Bloom called the regular meeting of the Mine Hill Township Council to order at 7:30 pm and led those present in the Pledge of Allegiance.

**OPEN PUBLIC MEETINGS NOTICE**

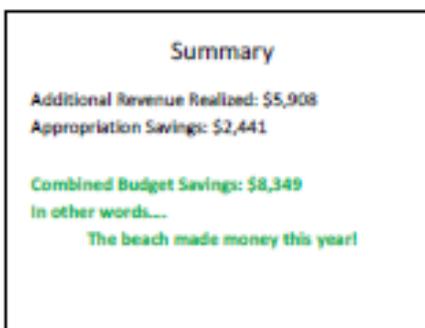
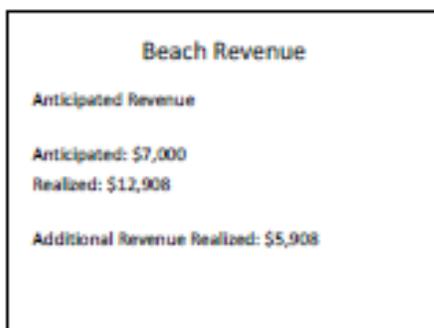
Mr. Bloom announced that adequate notice for this meeting had been given as required by law.

**ROLL CALL:** Present – Mr. Bloom; Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman; Mr. Willis  
Absent – None  
Also Present – Mr. Morris, Mayor; Mr. Parisi for Mr. Bucco (arrived late), Township Attorney; Mrs. Macchia, Municipal Clerk; Ms. Wild, Director of Community Programs  
Public Present – 3

**PRESENTATIONS**

**2015 Beach Presentation**

Ms. Wild presented the following slides regarding 2015 beach revenue and expenditures.



**Business Licensing Discussion**

Mr. Morris discussed the NJ MVC’s new business licensing form. The form now requires governing body approval before it can be signed and submitted. This change largely came from the ordinance that we adopted to license the dealers at the local level.

**APPROVAL OF MINUTES**

A motion was made by Ms. Kanzenbach and seconded by Mr. Willis to approve the open session minutes of October 15, 2015, and approve the closed session minutes of the same date as to content only. The roll was called and the minutes were approved by the following vote:

Ayes: Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman; Mr. Willis; Mr. Bloom  
Nays: none  
Absent: none  
Abstentions: none

A motion was made by Ms. Kanzenbach and seconded by Mr. Willis to approve the special meeting minutes of October 28, 2015. The roll was called and the minutes were approved by the following vote:

Ayes: Ms. Kanzenbach; Mr. Willis; Mr. Bloom  
Nays: none  
Absent: none  
Abstentions: Mr. Coranato; Mr. Pepperman

**COMMUNICATIONS & PETITIONS**

The following items of correspondence were noted:

- a. Randolph Township re: Notices of Land Use

**CONSIDERATION & APPROVAL OF VOUCHERS**

**Bills List**

A motion was made by Ms. Kanzenbach and seconded by Mr. Willis to approve the bills list as presented. The roll was called, and the bills were approved by the following vote:

Ayes: Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman; Mr. Willis; Mr. Bloom  
Nays: none  
Absent: none  
Abstentions: none

**PUBLIC HEARING ON ORDINANCES PREVIOUSLY INTRODUCED**

None.

**ADMINISTRATIVE AGENDA**

Mr. Morris provided the following report:

- The sewer meter enclosures and electronic enclosures will be ordered Monday. The enclosures (4) will be \$8,000. The 2 concrete enclosures will cost \$6,000 or so.
- We will need a service contract with Dave Heiner Associates for meter data and system analysis for 2016. Price to be proposed.
- Pothole and road prep for winter is mostly done. A few days of crack sealing still remain.
- We will be ordering salt next week (ugh).
- The gas main on Canfield is nearing completion and services on Canfield, Alan and Valley View will begin being connected soon.
- Water leak repairs on the Bridget Smith roof are needed. I am gathering estimates. Rough costs will be 2k or so to make the roof water tight for winter.
- We may need a special meeting to address matters related to sidewalk installations.
- Accelerated tax sale will occur in December. The threat of the tax sale has more people paying their taxes.
- The memorial is ready for opening on Saturday (shhhhh don't tell!).
- Santa will ride around town on 12/19; breakfast with Santa will be 12/12.

**REPORTS OF COUNCIL LIAISONS**

**Recreation/Community Committee**

Veterans' Day and holiday events were reviewed. There is still food to be sorted from the food drive.

**Board of Education**

Curriculum overhaul has been completed. Mr. Bloom noted that the Superintendent will be attending the next meeting. Mr. Morris reviewed results of the election.

**Fire & First Aid**

Mr. Pepperman noted that everyone is excited for the memorial unveiling on Saturday.

**Police**

There were 11 arrests and 126 tickets in the month of October.

**Open Space Committee**

No report.

**Planning Board**

It was noted that the only application before the board was put on hold by the applicant.

**CDRS**

Ms. Kanzenbach reported that the orientation meeting was today.

Mr. Bucco arrived at this time.

**OPEN TO THE PUBLIC**

Bill Orlandi, Anderson Place, asked if the letter of intent from the Historical Society was sufficient. Mr. Morris noted that it was. Mr. Orlandi also inquired about dirt road access to a couple of areas of town for emergency purposes. Mr. Morris discussed the tree removal plans.

**INTRODUCTION OF ORDINANCES**

None.

**CONSENT RESOLUTIONS**

**Resolution 127-15 Redemption of Third Party Lien – Block 1802, Lot 1, C1003**

A motion was made by Ms. Kanzenbach and seconded by Mr. Pepperman to approve the resolution. The roll was called, and the resolution was approved by the following vote:

Ayes: Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman; Mr. Willis; Mr. Bloom  
Nays: none  
Absent: none  
Abstentions: none

WHEREAS, Tax Sale Certificate #2015-038, was sold to Public Tax Investments LLC on September 18, 2015 on Block 1802, Lot 1, C1003 known as 400-67 E Randolph Ave; and

WHEREAS, the amount required to redeem was received by the Tax Collector on the aforementioned property.

NOW, THEREFORE, BE IT RESOLVED, BY THE Township Council of the Township of Mine Hill in the County of Morris, and State of New Jersey, that the Treasurer shall refund \$1,455.11 to Public Tax Investments LLC. This amount includes the \$255.11 required for redemption as well as a return of the premium paid at the time of sale in the amount of \$1,200.00.

Total \$1,455.11

Public Tax Investments LLC  
575 Route 70, 2nd Floor  
Brick, NJ 08723

**NON-CONSENT RESOLUTIONS**

**Resolution 128-15 Authorize Contract with Hodes Veterinary Group for Rabies Clinic**

A motion was made by Ms. Kanzenbach and seconded by Mr. Coranato to approve the resolution. The roll was called, and the resolution was approved by the following vote:

Ayes: Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman; Mr. Willis; Mr. Bloom  
Nays: none  
Absent: none  
Abstentions: none

WHEREAS, the Township wishes to conduct a Rabies Vaccination Clinic on January 9, 2016 (with an inclement weather backup date of January 23, 2016); and

WHEREAS, this service has historically been provided by Dr. Steven B. Hodes, DVM, who practices veterinary medicine within the Township, and his staff; and

WHEREAS, the contract agreement has been reviewed and approved by the Township Council and the Township Attorney of the Township of Mine Hill.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Mine Hill, in the County of Morris and State of New Jersey, that the Council does hereby authorize the Mayor and Municipal

Clerk to execute an agreement with Dr. Steven B. Hodes, DVM for the Rabies Vaccination Clinic schedule for January 2016.

**Resolution 129-15 Authorize Preparation of Contract with Rockaway Township for Shared Court**

A motion was made by Ms. Kanzenbach and seconded by Mr. Willis to approve the resolution. The roll was called, and the resolution was approved by the following vote:

Ayes: Mr. Coranato; Ms. Kanzenbach; Mr. Willis; Mr. Bloom

Nays: none

Absent: none

Abstentions: Mr. Pepperman

WHEREAS, the Township of Mine Hill solicited proposals for Municipal Court services; and

WHEREAS, Rockaway Township submitted a proposal dated October 15, 2015 for a shared Municipal Court to be known as the Mine Hill Municipal Court in Rockaway Township; and

WHEREAS, the Township Council finds that it would be in the best interest of the Township of Mine Hill to accept the proposal provided by Rockaway Township; and

WHEREAS, N.J.S.A. 2B:12-1(c) requires that municipalities establishing a shared Court enter into an Agreement memorializing the terms for the operation of the shared Court.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Mine Hill, County of Morris and State of New Jersey, that the Township hereby accepts the proposal submitted by Rockaway Township for a shared Municipal Court and authorizes the Township Attorney to prepare an Agreement memorializing the terms for the operation of the shared Court.

**Resolution 130-15 Authorize Sale of Memorial Pavers**

A motion was made by Mr. Willis and seconded by Mr. Coranato to approve the resolution. The roll was called, and the resolution was approved by the following vote:

Ayes: Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman; Mr. Willis; Mr. Bloom

Nays: none

Absent: none

Abstentions: none

WHEREAS, the Township of Mine Hill has established a Veterans Memorial; and

WHEREAS, the Township wishes to establish a Trust Fund for future upgrades and maintenance of the Veterans Memorial; and

WHEREAS, the Township will be selling twelve inch paver etchings to raise funds for the Veterans Memorial.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Mine Hill, County of Morris and State of New Jersey, that the Township will sell twelve inch paver etchings for \$75.00 each for all proceeds going into the Mine Hill Veterans Memorial Trust Fund for future upgrades and maintenance.

**Resolution 131-15 Dedication by Rider**

A motion was made by Mr. Willis and seconded by Mr. Pepperman to approve the resolution. The roll was called, and the resolution was approved by the following vote:

Ayes: Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman; Mr. Willis; Mr. Bloom

Nays: none

Absent: none

Abstentions: none

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenue received by a municipality when the revenue is not subject to reasonable accurate estimates in advance, and

WHEREAS, to NJS 40A:50-29 allows municipalities to receive amounts for costs incurred for the Township Veterans Memorial, and

WHEREAS, N.J.S.A. 40A:4-39 provides that the Director of the Division of Local Government Services may approve expenditures of monies by dedication by rider.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Mine Hill in the County of Morris and State of New Jersey, as follows:

1. The Township Council hereby requests permission of the Director of the Division of Local Government Services to set up a Veterans Memorial Donation Trust Fund.
2. The Municipal Clerk of the Township of Mine Hill is hereby directed to forward two certified copies of this resolution to the Director of the Division of Local Government Services.

**NEW & OLD BUSINESS**

Mr. Bloom suggested inquiring with Randolph Township about their rabies clinic process.

**OPEN TO THE PUBLIC**

Mr. Morris congratulated Mr. Willis and Mr. Coranato on the election.

**CLOSED SESSION**

None.

**ADJOURNMENT**

There being no further business, a motion was made by Ms. Kanzenbach and seconded by Mr. Willis to adjourn the meeting at 8:28 PM. The motion was approved by a voice vote.

Respectfully Submitted,

Amanda G. Macchia, RMC  
Mine Hill Municipal Clerk

Approved on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Council President