

Council President Fred Willis called the regular meeting of the Mine Hill Township Council to order at 7:30 pm and led those present in the Pledge of Allegiance.

OPEN PUBLIC MEETINGS NOTICE

Mr. Willis announced that adequate notice for this meeting had been given as required by law.

ROLL CALL: Present – Mr. Bloom; Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman; Mr. Willis
Absent – None
Also Present – Mr. Morris, Mayor; Mr. Bucco, Township Attorney; Ms. Macchia,
Township Clerk
Public Present – 7

COMMUNICATIONS & PETITIONS

Mr. Willis noted the following items of correspondence:

- a. Senator Bucco re: NJDOT Grant Award
- b. NJ DOT re: Grant Management Course Invitation
- c. Al Thompson re: Resignation Letter
- d. Morris County Prosecutor re: Sentencing in Criminal Mischief Case
- e. Health Department Report

The DOT grant award was discussed briefly. Mr. Morris added that he would be attending the Grant Management Course.

APPROVAL OF MINUTES

A motion was made by Ms. Kanzenbach and seconded by Mr. Bloom to approve the minutes of June 6th as presented. The roll was called and the motion was approved by the following vote:

Ayes: Mr. Bloom; Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman; Mr. Willis
Nays: none
Absent: none
Abstentions: none

A motion was made by Mr. Pepperman and seconded by Mr. Bloom to approve the minutes of June 20th as presented. The roll was called and the motion was approved by the following vote:

Ayes: Mr. Bloom; Ms. Kanzenbach; Mr. Pepperman
Nays: none
Absent: none
Abstentions: Mr. Coranato; Mr. Willis

PUBLIC HEARING ON ORDINANCES PREVIOUSLY INTRODUCED

Ordinance 10-13 Land Use Chapter

A motion was made by Mr. Willis and seconded by Mr. Bloom to open the public hearing on this ordinance.

Seeing no further discussion from the Council or the public, a motion was made by Mr. Willis and seconded by Mr. Bloom to close the public hearing.

A motion was made by Ms. Kanzenbach and seconded by Mr. Pepperman to adopt the ordinance. The roll was called and the ordinance was adopted by the following vote:

Ayes: Mr. Bloom; Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman; Mr. Willis
Nays: none
Absent: none
Abstentions: none

WHEREAS, the Planning Board of the Township of Mine Hill has recommended a complete revision to Chapter 25, entitled “Land Use Ordinance of the Township of Mine Hill”, of the Revised General Ordinances of the Township of Mine Hill; and

WHEREAS, this Ordinance is implementing the provisions of the Master Plan of the Planning Board of the Township of Mine Hill.

BE IT ORDAINED, by the Township Council of the Township of Mine Hill, in the County of Morris, and State of New Jersey, as follows:

SECTION 1. Chapter 25, “Land Use Regulations,” of the Revised General Ordinances of the Township of Mine Hill shall be amended to read, in its entirety, as set forth in the attached.

SECTION 2. This Ordinance may be renumbered for codification purposes.

SECTION 3. All Ordinances of the Township of Mine Hill which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

SECTION 4. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance.

SECTION 5. This ordinance shall take effect 20 days after final passage and approval by the Mayor and upon publication in the manner provided by law.

CONSIDERATION & APPROVAL OF VOUCHERS

Bills List

Following brief discussion, a motion was made by Ms. Kanzenbach and seconded by Mr. Coranato to approve the bills list as presented. Seeing no discussion, the motion was approved by the following vote:

Ayes:	Mr. Bloom; Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman; Mr. Willis
Nays:	none
Absent:	none
Abstentions:	none

ADMINISTRATIVE AGENDA

Mr. Morris introduced Mike Obremski from JCP&L to talk about the recent power outage. Mr. Obremski explained the reasons for the outage and how it was responded to. Various trees and polls within the Township were discussed. Swiftreach was also discussed, noting that the feedback was very positive.

Mr. Morris reported that he has conducted a few telephone interviews with candidates for the Administrator/CMFO position. He has learned that the Township is very unlikely to find a candidate with any quality experience for less than \$90,000. He added that the office is running very smoothly and he doesn't believe the Township needs to pay that much for a person who may not really be necessary.

Mr. Morris intends to meet with Morris County Administration to discuss the possibility of utilizing one of their Deputy Administrators for the specific functions for which the Township needs an Administrator such as grants.

Mr. Morris reported that NJ DOT visited today to learn the local opinion of the intersection of Route 46 and Canfield Avenue, and to discuss the Baker Street crosswalk which will hopefully be installed by Labor Day.

Mr. Morris reported that sidewalk repairs by DPW are underway. Recently acquired DPW equipment was discussed.

Mr. Morris and Ms. Macchia discussed the clerical staff person that has been hired for the summer. All of the Planning Board and Board of Adjustment files have been organized by block and lot, boxed and filed in the recently created file room. Old open permits in the Construction office have been closed out, and various other clerical projects have been completed as well.

Mr. Morris noted that Iron Mountain Road is beginning to sign leases for recreational uses of the industrial park.

Mr. Morris discussed proposed changes to tree maintenance ordinances and a Township Employee Education Policy. He also noted an upcoming meeting with Blue Diamond to discuss service quality, fire truck repairs, speed bumps.

REPORTS OF COUNCIL LIAISONS

Recreation Committee

No report.

Board of Education

Mr. Bloom reported that a special meeting was held on July 9th to make personnel appointments. The June 26th meeting was Mr. Mack's last meeting. He added that technology upgrades are in progress.

Fire & First Aid

Mr. Pepperman reported that he met with the Fire Department to discuss their budget. He also noted that the First Aid Squad's Moving Night is coming up in August.

Mr. Morris added that he is looking into have the scouts canvass the Township to sign more people up for Swiftreach and provide them with information about Facebook, Twitter and the website so they can be better informed in emergencies.

Police

Mr. Pepperman reported that three new Police Officers have been hired. Two are currently riding with experienced Officers, and the third is still in the Academy.

Rockaway River Watershed

No report.

Open Space Committee

Mr. Bloom noted the grant funds inserted into the budget by the Chapter 159 Resolution will purchase a number of items for the trails, including maps. He added that a survey is needed prior to installation of gates.

Community Committee

Mr. Morris reported that the Committee is busy planning Mine Hill Day.

Planning Board

No report.

OPEN TO THE PUBLIC

Sandy Seibert, Maple Lane

Ms. Seibert asked where she could find the Land Use Ordinance on the Township website. Ms. Macchia assisted her.

INTRODUCTION OF ORDINANCES

None.

CONSENT RESOLUTIONS

A motion was made by Mr. Pepperman and seconded by Ms. Kanzenbach to approve the consent resolutions. The roll was called and the consent agenda was approved by the following vote:

Ayes: Mr. Bloom; Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman; Mr. Willis
Nays: none
Absent: none
Abstentions: none

Resolution 112-13 - APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Mine Hill of in the County of Morris, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2013 in the sum of \$24,365.00, which is now available from the State of New Jersey Department of Environmental Protection in the amount of \$24,365.00.

BE IT FURTHER RESOLVED, that the like sum of \$24,365.00 is hereby appropriated under the caption Dickerson Mine Preserve Trail Network; and

BE IT FURTHER RESOLVED that the above is the result of funds from the NJ DEP in the amount of \$24,365.00.

Resolution 113-13 - AUTHORIZING REDEMPTION OF A THIRD PARTY TAX LIEN, BLOCK 505, LOT 2, 4 JANET DRIVE

WHEREAS, Tax Sale Certificate #11-04, was sold to US Bank Cust. For Pro Capital I, LLC on October 4, 2011 on Block 505, Lot 2 known as 4 Janet Drive; and

WHEREAS, the amount required to redeem was received by the Tax Collector on the aforementioned property.

NOW, THEREFORE, BE IT RESOLVED, BY THE Township Council of the Township of Mine Hill in the County of Morris, and State of New Jersey, that the Treasurer shall refund \$1,864.86 to US Bank Cust. For

Pro Capital I, LLC. This amount includes the redemption amount of \$1,764.86 and the return of the premium paid at the time of sale in the amount of \$100.00

Total \$1,864.86

US Bank Cust. For Pro Capital I, LLC
US Bank TLSG
50 S 16th St. Ste. 1950
Philadelphia, PA 19102

NON-CONSENT RESOLUTIONS

Resolution 115-13 – Liquor License Renewal J & J JACMAR, INC. T/A MORGAN’S TAVERN

A motion was made by Ms. Kanzenbach and seconded by Mr. Pepperman to approve the resolution. The roll was called and the resolution was approved by the following vote:

Ayes: Mr. Bloom; Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman; Mr. Willis
Nays: none
Absent: none
Abstentions: none

WHEREAS, the applicant for Alcoholic Beverage Control License set forth below has been duly investigated; and

WHEREAS, the Township Council of the Township of Mine Hill is satisfied that all the rules and regulations of the Alcoholic Beverage Law, Title 33, Chapter 1 of the Revised Statutes of New Jersey, 1937, as amended and supplemented, including P.L. 1970, Ch. 77, have been duly complied with:

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MINE HILL IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY, that the Township Council hereby agrees to issue to the following applicant, the following permanent license under the aforesaid State Statutes for the following annual fee, said license to commence July 1, 2013 and to expire at midnight on June 30, 2014.

<u>APPLICANT:</u>	<u>ADDRESS:</u>	<u>FEE:</u>
J&J Jacmar, Inc. T/A Morgan’s Tavern For Plenary Retail Consumption License No. 1420-33-004-005	384 Route 46	\$1,200.00

BE IT FURTHER RESOLVED that the Township Clerk is hereby authorized to issue the aforesaid license in the form approved by the Department of Alcoholic Beverage of the State of New Jersey to the aforesaid applicant.

Resolution 116-13 – Requesting Continued Maintenance of a Crosswalk on US Highway Route 46 at the Mine Hill Presbyterian Church

This Resolution replaces Resolution 045-13.

A motion was made by Ms. Kanzenbach and seconded by Mr. Pepperman to approve the resolution. The roll was called and the resolution was approved by the following vote:

Ayes: Mr. Bloom; Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman; Mr. Willis
Nays: none
Absent: none
Abstentions: none

WHEREAS, the New Jersey Department of Transportation will be undertaking a restriping project on US Highway Route 46 within the Township of Mine Hill; and

WHEREAS, the Township requests the continued presence and maintenance of a crosswalk currently located in front of the Mine Hill Presbyterian Church located at 213 US Highway Route 46; and

WHEREAS, this crosswalk is defined as follows: along Route US 46, beginning at a point 75 feet west of the westerly curb line of Randall Avenue and extending 6 feet westerly therefrom; and

WHEREAS, the NJDOT requires that a Resolution be passed to memorialize this request.

NOW THEREFORE, BE IT RESOLVED by the Township Council of the Township of Mine Hill, in the County of Morris and State of New Jersey, that the Township hereby formally requests that the NJDOT

continue to maintain a crosswalk along Route US 46, beginning at a point 75 feet west of the westerly curb line of Randall Avenue and extending 6 feet westerly therefrom.

Resolution 117-13 – Authorizing the Tax Collector to Conduct a Tax Lien Sale

A motion was made by Ms. Kanzenbach and seconded by Mr. Pepperman to approve the resolution. The roll was called and the resolution was approved by the following vote:

Ayes: Mr. Bloom; Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman; Mr. Willis
Nays: none
Absent: none
Abstentions: none

WHEREAS, there remains on the records and the books of the Township of Mine Hill delinquent taxes, utility charges and maintenance charges owing as of December 31, 2012; and

WHEREAS, the statutes of the State of New Jersey, expressly N.J.S.A. 54:5 et seq, provide for the enforcement and collection of such delinquencies through a tax lien sale; and

WHEREAS, the Tax Collector is empowered by statute to conduct and preside over the sale of liens;

THEREFORE, BE IT RESOLVED, by the Mine Hill Township Council, County of Morris, State of New Jersey, that the Mine Hill Township Tax Collector is authorized to conduct a tax lien sale for 2012 delinquent taxes, utility charges and maintenance charges on or before December 31, 2013.

Resolution 118-13 – Authorizing Signers on Township Bank Accounts

A motion was made by Ms. Kanzenbach and seconded by Mr. Pepperman to approve the resolution. The roll was called and the resolution was approved by the following vote:

Ayes: Mr. Bloom; Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman; Mr. Willis
Nays: none
Absent: none
Abstentions: none

BE IT RESOLVED by the Township Council of the Township of Mine Hill, in the County of Morris and State of New Jersey, that the following persons are hereby authorized to sign instruments on the Township's Bank Accounts:

(Edward) Sam Morris, Jr., Mayor
Amanda G. Macchia, RMC
Katelyn Wild, Acting CFO

BE IT FURTHER RESOLVED that any and all previous authorizations are hereby revoked.

BE IT FINALLY RESOLVED that all future changes to the authorized signatories on Township Bank Accounts will be so authorized by Resolution of the Township Council

Resolution 119-13 – Extending Third Quarter 2013 Property Tax Due Date

A motion was made by Ms. Kanzenbach and seconded by Mr. Pepperman to approve the resolution. The roll was called and the resolution was approved by the following vote:

Ayes: Mr. Bloom; Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman; Mr. Willis
Nays: none
Absent: none
Abstentions: none

WHEREAS, the 2013 tax bills have yet to be mailed as the Township is waiting for the State Aid figures to be printed; and

WHEREAS, N.J.S.A. 54:4-66.3(d) provides that the current year's taxes shall not be subject to interest until the twenty-fifth day after the tax bill for third installment is mailed.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Mine Hill in the County of Morris, and State of New Jersey, that the third quarter 2013 taxes due the Township shall not be subject to interest and penalties until after the 25th day after tax bills for the third quarter are mailed.

Resolution 120-13 – Appointment of Temporary CFO

A motion was made by Ms. Kanzenbach and seconded by Mr. Bloom to approve the resolution. The roll was called and the resolution was approved by the following vote:

Ayes: Mr. Bloom; Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman; Mr. Willis
 Nays: none
 Absent: none
 Abstentions: none

WHEREAS, there exists a vacancy in the office of the CFO in the Township of Mine Hill; and

WHEREAS, the Mayor has recommended the appointment of Katelyn Wild as Temporary CFO for the Township; and

WHEREAS, the Township Council wishes to provide the required consent to the Mayor's appointment of Katelyn Wild as Temporary CFO of the Township of Mine Hill.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Mine Hill, in the County of Morris and State of New Jersey, that Katelyn Wild is hereby appointed as Temporary CFO of the Township of Mine Hill for a term of one year in accordance with N.J.S.A. 40A:9-140.13f, or until such time as a permanent CFO is appointed by the Township. Ms. Wild shall not receive any additional compensation for the performance of the duties of Temporary CFO for the duration of her appointment.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately on this 18th day of July, 2013.

NEW & OLD BUSINESS

Discussion of AED Policy

Mr. Morris noted that the State will be requiring schools that are hosting outside sports to be having AED units outside at the time of the event. He would like to have either the Township or the organizations purchase additional units and require that one be signed out for every event held on Township property. It was noted that CPR / AED certification is required for everyone who operates the unit.

Discussion of NJLM Conference

Council discussed registration and reservations for the Conference so that Ms. Macchia could pursue registration.

Discussion of Fire Hydrants

Mr. Willis asked that the ends of the hydrant lines be flushed.

Discussion of CEVO Training

Mr. Morris discussed formulating a policy for training of fire truck drivers.

Discussion of Compensation for First Aid Squad

LOSAP for Squad members was discussed as an incentive for coming to squad calls. It was noted that there is a qualifying level of response to be enrolled; it will not apply to members who do not show up for calls.

OPEN TO THE PUBLIC AND COUNCIL COMMENTS

John Paschal, Thomastown Road

Mr. Paschal asked what effort was being made to replace Mr. Thompson. Mr. Morris responded that everyone he interviewed was too expensive so he is now talking with the County about Interlocal possibilities.

CLOSED SESSION

A motion was made by Ms. Kanzenbach and seconded by Mr. Pepperman to approve Resolution 121-13 to enter Closed Session. It was noted that no action would be taken upon return to Open Session. The roll was called, and the resolution was approved by the following vote:

Ayes: Mr. Bloom; Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman; Mr. Willis
 Nays: none
 Absent: none
 Abstentions: none

WHEREAS, N.J.S.A. 10:4-13 of the Open Public Meetings Act permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, the Township Council is of the opinion that such circumstances presently exist.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MINE HILL, COUNTY OF MORRIS AND STATE OF NEW JERSEY as follows:

1. The public shall be excluded from discussion of the specified subject matter(s) set forth in paragraph 2 below.

MINUTES OF THE MINE HILL TOWNSHIP COUNCIL
REGULAR MEETING – July 18, 2013

7-2013-07-18

2. The subject matter(s) to be discussed are as follows:
 - Litigation – Specify
 - Personnel Matter – Specify
 - Contract Negotiation – Specify
 - Attorney-Client Privilege – Specify
 - Collective Bargaining Agreement – Specify
 - Other – as authorized by N.J.S.A. 10:4-12 – Land Acquisition (Mushroom Tract)
3. Minutes of the closed session and any other information required to be shown in the minutes by law, shall be promptly available to the public when the matters discussed are resolved, to the extent that making such matters public shall not be inconsistent with section N.J.S.A. 10:4-12.
4. The Township Council may come back into open session and take further action.
5. This Resolution shall take effect immediately.

At the conclusion of Closed Session discussion, upon motion duly made and seconded, the Council returned to Open Session.

ADJOURNMENT

There being no further business, a motion was made by Mr. Pepperman and seconded by Mr. Bloom to adjourn the meeting at 9:26 PM. The motion was approved by a voice vote.

Respectfully Submitted,

Amanda G. Macchia, RMC
Mine Hill Municipal Clerk

Approved on this _____ day of _____, 20____

Council President