

Council President Fred Willis called the regular meeting of the Mine Hill Township Council to order at 7:30 pm and led those present in the Pledge of Allegiance.

**OPEN PUBLIC MEETINGS NOTICE**

Mr. Willis announced that adequate notice for this meeting had been given as required by law.

**ROLL CALL:** Present – Mr. Bloom; Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman; Mr. Willis  
Absent –  
Also Present – Mr. Morris, Mayor; Mr. Oostdyk, Township Attorney; Mr. Thompson,  
Township Administrator; Ms. Macchia, Township Clerk  
Public Present – 7

**PROCLAMATION**

A motion was made by Mr. Pepperman and seconded by Mr. Bloom to approve a Resolution proclaiming this week as National Police Week. The roll was called, and the resolution was approved by the following vote:

Ayes: Mr. Bloom; Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman; Mr. Willis  
Nays: none  
Absent: none  
Abstentions: none

Mr. Morris read the Resolution into the record, and a copy of the Resolution was presented to Chief Fernandez and the Wharton Police Department.

WHEREAS, there are approximately 900,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Wharton Police Department; and

WHEREAS, nearly 60,000 assaults against law enforcement officers are reported each year, resulting in approximately 16,000 injuries; and

WHEREAS, since the first recorded death in 1791, almost 20,000 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty; and

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, D.C.; and

WHEREAS, 321 new names of fallen heroes are being added to the National Law Enforcement Officers Memorial this spring, including 119 officers killed in 2012 and 201 officers killed in previous years.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Mine Hill, in the County of Morris and State of New Jersey formally designates May 12-18, 2013, as Police Week in Mine Hill Township, and publicly salutes the service of law enforcement officers in our community and in communities across the nation.

At this time Lt. Young delivered the Police Report. He announced that the Department is now officially accredited, and that they would like to make an accreditation presentation at an upcoming meeting. He reported that new officers will be hired soon, that “Click It or Ticket” enforcement has started, and that parking enforcement at the school is ongoing.

**APPROVAL OF MINUTES**

A motion was made by Ms. Kanzenbach and seconded by Mr. Bloom to approve the minute of May 2, 2013 as presented. The roll was called and the minutes were approved by the following vote:

Ayes: Mr. Bloom; Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman; Mr. Willis  
Nays: none  
Absent: none  
Abstentions: none

**COMMUNICATIONS & PETITIONS**

Mr. Willis noted the following items of correspondence:

- a. NJDOT re: Municipal Aid Award
- b. NJ Legislature re: Clean Communities Grant Award
- c. Randolph Township re: Land Use Ordinances

**PUBLIC HEARING ON ORDINANCES PREVIOUSLY INTRODUCED**

**Ordinance 09-13 2013 Salary Ordinance**

A motion was made by Ms. Kanzenbach and seconded by Mr. Bloom to open the public hearing on this ordinance.

Gary Colucci, Williams Street, asked how much salaries would be increasing. Mr. Morris responded that there are no increases planned.

Seeing no further discussion from the Council or the public, a motion was made by Ms. Kanzenbach and seconded by Mr. Willis to close the public hearing.

A motion was made by Mr. Pepperman and seconded by Ms. Kanzenbach to adopt the ordinance. The roll was called and the ordinance was adopted by the following vote:

Ayes: Mr. Bloom; Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman; Mr. Willis  
 Nays: none  
 Absent: none  
 Abstentions: none

BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF MINE HILL, IN THE COUNTY OF MORRIS, NEW JERSEY AS FOLLOWS:

<b>Division of Administration:</b>		
Mayor	\$0.00	\$7,000.00
Council President	\$0.00	\$3,000.00
Council Member	\$0.00	\$3,000.00
Council Member	\$0.00	\$3,000.00
Council Member	\$0.00	\$3,000.00
Council Member	\$0.00	\$3,000.00
Administrator	\$35,000.00	\$75,000.00
Administrative Clerk	\$2,500.00	\$30,000.00
Administrative Assistant	\$3,000.00	\$7,500.00
Clerical Assistant	\$8.50	\$20.00
Chief Financial Officer	\$5,000.00	\$50,000.00
Assistant to the CFO	\$0.00	\$30,000.00
Treasurer	\$10,000.00	\$50,000.00
Purchasing Manager	\$2,000.00	\$6,000.00
Human Resource Director	\$2,000.00	\$10,000.00
Township Clerk	\$40,000.00	\$60,000.00
Registrar of Vital Statistics	\$0.00	\$2,000.00
Deputy Registrar of Vital Statistics	\$0.00	\$600.00
Health Department Coordinator	\$0.00	\$2,000.00
Seasonal Help - Department of Public Works	\$8.50	\$18.00
<b>Division of Taxation:</b>		
Tax Assessor	\$12,000.00	\$25,000.00
Tax Collector	\$25,000.00	\$35,000.00
<b>Division of Construction:</b>		
Construction Technical Assistant	\$15,000.00	\$40,000.00
Construction Secretary	\$0.00	\$18,000.00
Zoning Official	\$4,000.00	\$25,000.00
Zoning Official	\$4,000.00	\$25,000.00
Emergency Management Coordinator	\$1,500.00	\$3,000.00
Construction Subcode Official	\$10,000.00	\$22,000.00
Electrical Subcode Official	\$5,000.00	\$12,000.00
Elevator Subcode Official	\$100.00	\$300.00
Fire Subcode Official	\$4,000.00	\$8,500.00
Plumbing Subcode Official	\$5,000.00	\$13,000.00
Building Inspector	\$2,000.00	\$6,000.00
Building Inspector	\$2,000.00	\$6,000.00
Fire Safety Inspector	\$8.50	\$25.00
Smoke Detector Inspector	\$30.00	\$30.00

Administrator/Planning Board	\$3,000.00	\$6,000.00
Construction Records Clerk	\$8.50	\$20.00
Recording Clerk/Planning Board	\$1,500.00	\$3,000.00
<b>Division of Community Programs:</b>		
Director of Community Programs	\$0.00	\$26,000.00
Beach Director	\$1,000.00	\$7,500.00
Lifeguards	\$8.50	\$15.00
Snack Bar Employees	\$8.50	\$12.00
Bus/Van Drivers	\$8.50	\$25.00
Crossing Guards	\$10.00	\$25.00
Township Historian	\$0.00	\$1,000.00
<b>Division of Water:</b>		
Administrator	\$1,000.00	\$20,000.00
Water Collector	\$10,000.00	\$20,000.00
Water Secretary	\$5,000.00	\$7,500.00
Water Treasurer	\$7,500.00	\$15,000.00
<b>Division of Sewer:</b>		
Sewer Administrator	\$1,000.00	\$8,000.00
Sewer Collector	\$5,000.00	\$8,000.00
Sewer Treasurer	\$2,000.00	\$6,000.00
Sewer Allocation Officer	\$2,000.00	\$5,000.00
<b>Special District Division:</b>		
Special District Administrator	\$1,000.00	\$10,000.00
Special District Secretary	\$12,000.00	\$15,000.00
Special District Treasurer	\$2,000.00	\$6,000.00
Recycling Coordinator	\$1,500.00	\$2,500.00

Department of Public Works Personnel (Foreman, Operator, Laborer, and Maintenance) shall be compensated in accordance with the contract negotiated and in effect between the Township of Mine Hill and the International Brotherhood of the Teamsters Local #102.

Section 2. All ranges of salaries or compensation herein above fixed shall be effective January 1, 2013. When an hourly rate is stated, payment shall be made on the basis of properly approved time sheets. All salaries shall be payable bi-weekly except for Council members, the Emergency Management Coordinator and the Elevator Subcode Official, who shall be paid quarterly.

Section 3. All Ordinances inconsistent with the Ordinance are hereby repealed.

Section 4. This Ordinance shall take effect after final passage and in accordance with law.

## **CONSIDERATION & APPROVAL OF VOUCHERS**

### **Bills List**

Following brief discussion, a motion was made by Mr. Coranato and seconded by Ms. Kanzenbach to approve the bills list as presented. Seeing no discussion, the motion was approved by the following vote:

Ayes: Mr. Bloom; Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman; Mr. Willis  
Nays: none  
Absent: none  
Abstentions: none

## **ADMINISTRATIVE AGENDA**

Mr. Thompson reported that property maintenance enforcement has been increased and residents are responding. He also reported that he has supplied FEMA with all of the information they asked for and anticipates that we'll be getting our reimbursement soon.

Mr. Willis asked the status of water meter installation. Mr. Morris responded that the school's meter has been installed, one summons has been issued for not allowing a meter to be installed, and one summons has been issued for tampering with a meter.

Mr. Morris discussed the audit recommendation regarding tax title liens. Some of the properties in question are Township owned. There are approximately a dozen that are owned free and clear and could be sold to fund the title search on the others and eventually be able to clear up their title issues and sell them.

Mr. Morris reported that there may be a matter of litigation in the near future regarding the Jackson Brook Interceptor.

Mr. Morris reported that Mr. Thompson has suggested the establishment of a site plan review committee to review matters before they proceed to the Planning Board. Mr. Morris also noted that he has been working with Mr. Crimi on plans to bring businesses into Iron Mountain. He would like the Council to create a Business Development Committee to assist with this as well as with improvements to Route 46 to make the Commercial District more inviting.

Mr. Morris appointed Deborah Goldstein as Planning Board Alternate #2. He added that CMFO Patty Reiche will be resigning at the end of May; he will be appointing Mr. Thompson as interim CMFO, and hopes to hire an Administrator with CMFO certification.

## **REPORTS OF COUNCIL LIAISONS**

### **Recreation Committee**

Ms. Kanzenbach reported that the committee is currently working on Summer Concerts, and is also looking into adult sports programs.

Mr. Morris reported that 11 areas of Fireman's Field were identified by the micogravity survey as likely to collapse. The areas run in a line that appears to coincide with the Millen Mine. He will be speaking to the Fire Department about closing that area of the field indefinitely.

### **Board of Education**

Mr. Bloom reported that Dover High School received an award as the 54<sup>th</sup> highest ranked high school in the State.

### **Fire & First Aid**

Mr. Pepperman reminded those present that the First Aid Squad King of the Hill Car Show is this weekend.

### **Rockaway River Watershed**

Mr. Bloom distributed materials provided by the Watershed Committee indicating that all area rivers are improving. He noted that the committee is looking to either restructure or disband.

### **Open Space Committee**

Mr. Bloom distributed and discussed proposed Open Space Trail Maps.

### **Community Committee**

Mr. Morris discussed the highly successful door-to-door food drive.

### **Planning Board**

Mr. Willis reported that the Planning Board is in the process of hearing D variances.

## **OPEN TO THE PUBLIC**

None at this time.

## **INTRODUCTION OF ORDINANCES**

None.

## **CONSENT RESOLUTIONS**

A motion was made by Ms. Kanzenbach and seconded by Mr. Pepperman to approve the consent agenda. The roll was called and the consent agenda was approved by the following vote:

Ayes:	Mr. Bloom; Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman; Mr. Willis
Nays:	none
Absent:	none
Abstentions:	none

### **Resolution 091-13 Redemption of Third Party Lien**

WHEREAS, Tax Sale Certificate #2012-005, was sold to Actlien Holding Inc. on August 15, 2012 on Block 501, Lot 20 known as 30 Frank Street; and

WHEREAS, the amount required to redeem was received by the Tax Collector on the aforementioned property.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Mine Hill in the County of Morris, and State of New Jersey, that the Treasurer shall refund \$1,018.34 to Actlien Holding Inc..

This amount includes the redemption amount of \$518.34 and the return of the premium paid at the time of sale in the amount of \$500.00

Total \$1,018.34

Actlien Holding Inc.  
45 W. 45<sup>th</sup> Street, Ste. 1402  
New York, NY 10036

**Resolution 093-13 Approval of Raffle License Application Correction – Mine Hill First Aid Squad**

BE IT RESOLVED by the Township Council of the Township of Mine Hill, in the County of Morris and State of New Jersey that a License be issued to Mine Hill First Aid Squad for an Off-Premise Merchandise Raffle to be drawn on August 17, 2013 between the hours of 9pm and 10pm.

**NON-CONSENT RESOLUTIONS**

**Resolution 094 – Approval of Contract with R&L for Payroll Services**

A motion was made by Mr. Bloom and seconded by Ms. Kanzenbach to approve the resolution. The roll was called, and the resolution was approved by the following vote:

Ayes: Mr. Bloom; Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman; Mr. Willis  
Nays: none  
Absent: none  
Abstentions: none

WHEREAS, the Township of Mine Hill requires payroll and related services; and

WHEREAS, the Township obtained a quote from R & L DataCenters for a one year period beginning May 1, 2013 and ending April 30, 2014 to provide services as set forth in a “Agreement Between R & L DataCenters and Mine Hill Township” attached hereto; and

WHEREAS, the Township Council desires to utilize the services of R & L DataCenters and the contract amount is less than the bid threshold; and

WHEREAS, the Chief Financial Officer of the Township of Mine Hill has certified that funds are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Mine Hill, in the County of Morris and State of New Jersey, as follows:

1. A contract for payroll and related services is hereby awarded to R & L DataCenters in accordance with an Agreement Between R & L DataCenters and Mine Hill Township attached hereto for a term of one year beginning May 1, 2013.
2. The Mayor and Township Clerk are hereby authorized and directed to execute an Agreement with R & L DataCenters in the form attached hereto.
3. This Resolution shall take effect immediately.

**NEW & OLD BUSINESS**

**Discussion of Water Main Leak Detection**

Mr. Morris reported that Neptune, the company behind the water meters, demonstrated use of their water main leak detection system. They placed three readers down Baker Street and one in Gillen Street. The report from this demonstration indicated that there are currently no leaks, but that this is an area to monitor. Mr. Morris intends to purchase six readers, costing about \$9,000 total, to rotate through the Township to stay ahead of leaks. It is possible that the readers may also be of interest to other towns and could be rented out.

**Discussion of Regulation of Farm Animals**

Mr. Morris noted that the current ordinance is weak. He would like to see it rewritten to more clearly define farm animals and set a minimum property size to have them. Discussion will continue at the next meeting.

**OPEN TO THE PUBLIC AND COUNCIL COMMENTS**

Gary Colucci, Williams Street

Mr. Colucci asked about the change in payroll service providers. Mr. Morris responded that R&L comes highly recommended as being proficient in handling the details of government pension contributions, etc.

6-2013-05-16

MINUTES OF THE MINE HILL TOWNSHIP COUNCIL  
REGULAR MEETING – May 16, 2013

**ADJOURNMENT**

There being no further business, a motion was made by Ms. Kanzenbach and seconded by Mr. Bloom to adjourn the meeting at 8:50 PM. The motion was approved by a voice vote.

Respectfully Submitted,

Amanda G. Macchia, RMC  
Mine Hill Municipal Clerk

Approved on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Council President