

Council Vice President David Bloom called the regular meeting of the Mine Hill Township Council to order at 7:30 pm and led those present in the Pledge of Allegiance.

OPEN PUBLIC MEETINGS NOTICE

Mr. Bloom announced that adequate notice for this meeting had been given as required by law.

ROLL CALL: Present – Mr. Bloom; Mr. Coranato (arrived late); Ms. Kanzenbach; Mr. Pepperman
Absent – Mr. Willis
Also Present – Mr. Morris, Mayor; Mr. Ruitenberg, Township Attorney; Mr. Thompson,
Township Administrator; Ms. Macchia, Township Clerk
Public Present – 4

APPROVAL OF MINUTES

A motion was made by Mr. Pepperman and seconded by Ms. Kanzenbach to approve the minute of March 7, 2013 as presented. The roll was called and the minutes were approved by the following vote:

Ayes: Ms. Kanzenbach; Mr. Pepperman
Nays: none
Absent: Mr. Coranato; Mr. Willis
Abstentions: Mr. Bloom

A motion was made by Ms. Kanzenbach and seconded by Mr. Pepperman to approve the minutes of March 21, 2013 as presented. The roll was called and the minutes were approved by the following vote:

Ayes: Mr. Bloom; Ms. Kanzenbach; Mr. Pepperman
Nays: none
Absent: Mr. Coranato; Mr. Willis
Abstentions: none

COMMUNICATIONS & PETITIONS

Mr. Bloom noted the following items of correspondence:

- a. Senator Bucco re: Invitation to Ceremony Honoring a fallen Dover Police Officer
- b. Health Department Monthly Report

PUBLIC HEARING ON ORDINANCES PREVIOUSLY INTRODUCED

Ordinance 07-13 Establishing Fees for Use of Facilities

A motion was made by Ms. Kanzenbach and seconded by Mr. Pepperman to open the public hearing on this ordinance. Brief discussion regarding the origins of the ordinance followed.

Seeing no further discussion from the Council or the public, a motion was made by Mr. Pepperman and seconded by Ms. Kanzenbach to close the public hearing.

A motion was made by Mr. Pepperman and seconded by Ms. Kanzenbach to adopt the ordinance. The roll was called and the ordinance was adopted by the following vote:

Ayes: Mr. Bloom; Ms. Kanzenbach; Mr. Pepperman
Nays: none
Absent: Mr. Coranato; Mr. Willis
Abstentions: none

BE IT ORDAINED, by the Township Council of the Township of Mine Hill, in the County of Morris, and State of New Jersey, as follows:

SECTION 1. Title 12 of the Revised General Ordinances of the Township of Mine Hill entitled “Streets, Sidewalks, and Public Places” shall be amended by the inclusion of new Chapter 12.46 entitled “Civic Center” which shall read in its entirety as follows:

12.46 Civic Center

12.46.010 Use of Civic Center

Organizations desiring to utilize the Civic Center for meetings, recreation, or other purposes may be granted permission to utilize the Civic Center under conditions set forth in the Township of Mine Hill’s “Policy for Use of Township Facilities.”

12.46.20

Fee for use of Civic Center

Organizations using the Civic Center shall pay a fee as follows:

\$100.00 day use rate
\$50.00 evening rate

A not for profit organization which does not charge fees for the activity taking place at the Civic Center shall be exempt from the fee. A not for profit organization which charges fees for the activity taking place at the Civic Center shall pay a reduced fee of \$40.00 for day use and \$25.00 for evening use.

SECTION 2. This Ordinance may be renumbered for codification purposes.

SECTION 3. All Ordinances of the Township of Mine Hill which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

SECTION 4. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance.

SECTION 5. This ordinance shall take effect 20 days after final passage and approval by the Mayor and upon publication in the manner provided by law.

CONSIDERATION & APPROVAL OF VOUCHERS

Bills List

Following brief discussion, a motion was made by Mr. Pepperman and seconded by Ms. Kanzenbach to approve the bills list as presented. Seeing no discussion, the motion was approved by the following vote:

Ayes: Mr. Bloom; Ms. Kanzenbach; Mr. Pepperman
Nays: none
Absent: Mr. Coranato; Mr. Willis
Abstentions: none

ADMINISTRATIVE AGENDA

Mr. Thompson introduced Jennifer Blouse as the new Construction Department Secretary.

Mr. Thompson reported that two recent zoning matters that went to court were both concluded in the Township's favor. He added that the Township will be receiving more than \$14,000 in reimbursements from FEMA for the storms.

Mr. Thompson noted that the Town of Dover has given the Township notice that their water system will no longer be supplying water to the last few houses in town that are currently hooked into their system. The Township will have to run a water line to these homes, approximately half a mile from the nearest point in our system.

Mr. Thompson advised the Council that the Planning Board has almost completed review of the Land Use Ordinance and it will be coming before the Council at the next meeting. He noted that the ordinance is long, but it isn't changing laws; the changes are mostly grammatical. He recommended passing the ordinance without taking the time for a lengthy review as it will be reviewed by the Codification company in the recodification process and we will have several opportunities to ensure that it is accurate.

Discussion was held regarding the loan of generators to residents during storms as was done during the hurricane. It was noted that a release will be written for future use.

Mr. Morris reported that Mr. Thompson has officially submitted for retirement effective July 1st. He has received more than thirty resumes and intends to interview approximately half a dozen candidates for the administrator position. He added that one of the interviewees may be school superintendent Dennis Mack who is retiring from the school system this summer. He is also investigating the possibility that Mr. Mack may be able to act in an advisory capacity to the new superintendent.

Mr. Morris advised the Council that he presented the budget to the Seniors at their meeting last week. Some were displeased with the increase, but most were pleased to at least have the process explained to them.

Mr. Morris noted that ReCommunity on Iron Mountain Road will be building a sound dampening wall in an attempt to block both noise and litter from reaching Autumn Drive and Crimson Lane. A letter will be sent to the residents of that neighborhood to advise them of these proceedings.

Mr. Morris reported that the beach will be opening up on the Friday of Memorial Day weekend. The schedule has been amended in an effort to be more cost effective based on last year's attendance.

Mr. Morris noted a complaint from Wharton Avenue regarding drainage off of Route 46. NJ DOT will be sending a crew to investigate the problem.

Mr. Morris reported that the roof of Town Hall needs to be replaced. The project is being researched by Maser Consulting.

Discussion was held regarding the mulch site operation. Mr. Morris noted that the rules will be enforced more rigidly than in the past. Further discussion followed regarding other recycling operations.

It was noted that water reports that will compare last year to this year will be available at the next meeting.

Discussion was held regarding recreation field space with the potential loss of the field where the hole is located. The main field may have to be shut down to update the quality of the large field to improve the overall quality in the long term.

REPORTS OF COUNCIL LIAISONS

Recreation Committee

No report.

Board of Education

Mr. Bloom reported that the school budget presentation is available on the school's website.

Fire & First Aid

Mr. Pepperman thanked the Fire Department and Education Foundation for the Easter egg hunt last week. He noted that the First Aid Squad King of the Hill Car Show is coming up in May. Mr. Morris noted that First Aid response time has become a concern at certain times of the day. He is recommending that we set up for our backup to be St. Clare's. The downside is that St. Clare's will charge residents for the ambulance ride.

Police

Mr. Pepperman reported that the department is in the process of purchasing new vehicles. It was noted that the FOB is purchasing a scoreboard for school/recreation programs.

Rockaway River Watershed

No report.

Open Space Committee

No report.

Community Committee

Mr. Morris reported that a street-by-street food drive is being organized.

Planning Board

No report.

OPEN TO THE PUBLIC

Barry Baldwin, Autumn Drive

Mr. Baldwin asked when sidewalk repairs would be done. Mr. Thompson responded that he would schedule a walk-through to determine the work that needs to be done. The long term fix would be to remove and replace all of the trees that are causing the sidewalks to heave with deeper rooted trees.

Sandy Seibert, Maple Avenue

Ms. Seibert reported several small sinkholes on roads. Mr. Morris responded that he has noticed them as well and they are being investigated.

Gary Frank, Thomastown Road

Mr. Frank asked if anyone had picked up the grist stone found in the mulch site. Mr. Morris will call Bill Orlandi to investigate the possible historical significance of the item.

CONSENT RESOLUTIONS

A motion was made by Ms. Kanzenbach and seconded by Mr. Coranato to approve the consent agenda. The roll was called and the consent agenda was approved by the following vote:

Ayes: Mr. Bloom; Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman
Nays: none
Absent: Mr. Willis
Abstentions: none

Resolution 075-13 Approval of Raffle License – Off Premise 50/50 – Mine Hill Soccer Club

BE IT RESOLVED by the Township Council of the Township of Mine Hill, in the County of Morris and State of New Jersey that a License be issued to Mine Hill Soccer Club for an Off-Premise Cash Raffle (50/50) to be drawn on June 15, 2013.

Resolution 076-13 Approval of Raffle License – On Premise 50/50 – Mine Hill First Aid

BE IT RESOLVED by the Township Council of the Township of Mine Hill, in the County of Morris and State of New Jersey that a License be issued to Mine Hill First Aid Squad for an On-Premise Cash Raffle (50/50) to be held on May 18, 2013, between 7:00 a.m. and 4:00 pm (rain date May 19, 2013 during the same times).

Resolution 077-13 Approval of Raffle License – Off Premise Merchandise – Mine Hill First Aid

BE IT RESOLVED by the Township Council of the Township of Mine Hill, in the County of Morris and State of New Jersey that a License be issued to Mine Hill First Aid Squad for an Off-Premise Merchandise Raffle to be drawn at the King of the Hill Car Show on May 18, 2013 (rain date May 19, 2013).

Resolution 078-13 Waiver of Raffle License Fees – Mine Hill First Aid

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Mine Hill, in the County of Morris and State of New Jersey, that the raffle license fee be and is hereby waived for the on-premise 50/50 raffle license and the off-premise merchandise raffle license issued to the Mine Hill Township First Aid Squad for drawings to be held on May 18, 2013 (rain date May 19, 2013).

Resolution 079-13 Waiver of Food Handlers License Fees – Mine Hill First Aid

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Mine Hill, in the County of Morris and State of New Jersey, that the food handler's license fee be and is hereby waived for the temporary food handler's license issued to the Mine Hill Township First Aid Squad for the King of the Hill Car Show scheduled for May 18, 2013, with a rain date of May 19, 2013.

NON-CONSENT RESOLUTIONS**Resolution 080-13 Extension of Temporary Budget**

A motion was made by Mr. Coranato and seconded by Mr. Pepperman to approve the resolution. The roll was called, and the resolution was approved by the following vote:

Ayes: Mr. Bloom; Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman
Nays: none
Absent: Mr. Willis
Abstentions: none

WHEREAS, N.J.S.A. 40A:4-19, Local Budget Law, provides that temporary appropriations may be made prior to the adoption of the 2013 Budget for the purposes and amounts required, in the manner therein provided; and

WHEREAS, the adoption of the 2013 Budget has been delayed beyond the statutory date, and it is necessary to provide additional temporary appropriations equal to 1/12 (8.33%) of the prior year's budget; and

WHEREAS, the total appropriations in the 2012 budget, less appropriations made for Capital Improvement Fund, Debt Service and Public Assistance are as follows:

| | |
|----------------------|----------------|
| CURRENT FUND | \$3,776,412.00 |
| WATER UTILITY | \$475,177.40 |
| SEWER UTILITY | \$172,816.00 |
| SOLID WASTE DISTRICT | \$390,000.00 |

WHEREAS, 8.33% of the total appropriations in the 2012 Budget, less appropriations made for Capital Improvement Fund, Debt Service and Public Assistance is as follows:

| | |
|----------------------|--------------|
| CURRENT FUND | \$314,575.00 |
| WATER UTILITY | \$ 39,582.00 |
| SEWER UTILITY | \$ 14,395.00 |
| SOLID WASTE DISTRICT | \$ 32,487.00 |

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Mine Hill, County of Morris, State of New Jersey, that the above listed additional temporary appropriations be made and a copy of this resolution shall be transmitted to the Chief Financial Officer for her records.

Resolution 081-13 Authorize Application for Historical Grant

A motion was made by Ms. Kanzenbach and seconded by Mr. Pepperman to approve the resolution. The roll was called, and the resolution was approved by the following vote:

Ayes: Mr. Bloom; Mr. Coranato; Ms. Kanzenbach; Mr. Pepperman
Nays: none
Absent: Mr. Willis
Abstentions: none

WHEREAS, the Morris County Historic Preservation Trust Fund makes funds available to municipalities for the acquisition, stabilization, rehabilitation, restoration or preservation of historic resources; and

WHEREAS, the Township of Mine Hill holds title to the Bridgit Smith House, a c.1855 miners home which is recorded in the National and New Jersey Register of Historic Places; and

WHEREAS, the Ferro Monte Historical Society, which is charged with preserving and maintaining the Bridgit Smith House, has requested that the Township apply for a grant from the Morris County Historic Preservation Trust to fund construction documents, drawing and specifications for the restoration of the interior of the Bridget Smith House; and

WHEREAS, the Mayor and Council have considered this recommendation.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Mine Hill, in the County of Morris and State of New Jersey formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Mine Hill to the extent that the agreement is not inconsistent with the Township's 2013 budget, and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

NEW & OLD BUSINESS

Update on Fireman's Field

Mr. Morris added that the studies on the field have been completed and he is awaiting reports. He plans to have the engineers come to present the reports to the Council.

Discussion of Personnel Manual

Mr. Thompson noted that the original personnel manual will be reviewed by the attorneys, the insurance company, and Council and will be readopted as revised.

OPEN TO THE PUBLIC AND COUNCIL COMMENTS

Mr. Morris noted that he is meeting with Maser Consulting to walk Randolph Avenue next Wednesday to address some concerns in the current sidewalk plans.

John Paschal, Thomastown Road

Mr. Paschal discussed possible remedies for the sidewalk and tree problem on Autumn Drive. He suggested that the neighborhood be poled and if they choose to not have the trees removed that they become responsible for the sidewalks.

Gary Colucci, Williams Street

Mr. Colucci thanked the Council for the resolution supporting the historic grant.

Mr. Morris noted that Mine Hill Day in September would include a celebration of the Township's 90th anniversary.

Gary Frank, Thomastown Road

Mr. Frank suggested obtaining sponsors for the field to help with repairs and maintenance.

ADJOURNMENT

There being no further business, a motion was made by Mr. Bloom and seconded by Ms. Kanzenbach to adjourn the meeting at 9:13 PM. The motion was approved by a voice vote.

Respectfully Submitted,

Amanda G. Macchia, RMC
Mine Hill Municipal Clerk

Approved on this _____ day of _____, 20____

Council President